

Bogdan Voda Theoretical Highschool
Halaucesti, Iasi
Romania

Selection Process for All the Project Mobilities

At the beginning of the 2021-2022 school year an announcement was made concerning the organisation and conduct of the selection competition for teachers and pupils participating in the Erasmus+ mobility project for teachers and pupils KA 229 Key Action 2 - School education - Strategic partnerships to support the exchange of good practice: *Students Actively Learning Entrepreneurial Skills* exchange projects reference number: 2020-1-BE02-KA229-074685_2.

In the same time the selection criteria for target groups, students and teachers, the content of the application file of students who wish to get involved in the project, the content of the application file of the project team members, and the selection process timetable were also announced. The announcements were made through the project website, highschool Facebook page and the notice boards in the school. The pupils' parents were also notified through parent meetings.

At the end of the selection process the final result were centralized, the minutes were drawn up on the occasion of the selection of teachers and students who wished to participate in the mobility activities carried out within the Erasmus+ project, number 2020-1-BE02-KA229-074685_2, called "Students Actively Learning Entrepreneurial Skills" financed by the European Union. There were evaluated 43 students and 9 teachers. The results were presented in a table, posted on the project site, highschool Facebook page and on the noticed boards.

Below are the above mentioned announcements:

Selection Criteria for Target Groups

Students

1. Motivation for participating in the project
2. Communication skills in the working language of the project (English), ability to memorise words in the language of the partner countries
3. Digital skills (typing, text editing, PowerPoint)
4. Involvement in other projects, volunteering activities, other extracurricular activities (copies of diplomas, documents)
5. Tolerance, flexibility, willingness to dialogue, socialising and teamwork, initiative
6. Seriousness, intellectual curiosity, discursive, argumentative capacity
7. Good health
8. Autonomy (adaptation to new, unforeseen situations) and balance (no relationship problems at home, at school)
9. Criterion for disqualification: overall average from previous school years
10. Criterion for disqualification: perfect attendance in classes and a grade point average in previous school years

Teachers

1. Communication skills in the working language of the project (English)
2. Digital skills
3. Agreement to be involved in all project activities
4. Willingness to work in a team
5. Active and responsible involvement in all stages of the project
6. Experience in organising and coordinating projects, voluntary activities, excursions and other extracurricular activities
7. Tolerance, flexibility, willingness to engage in dialogue, socialising and teamwork
8. Willingness to make intellectual effort and adapt to working under time pressure, initiative, observant spirit
9. Managerial skills
10. Spirit of initiative
11. Good health

Selection process Timetable:

24 September 2021, 13.00, submission of application files of teachers and students to the secretariat office, with a given registration number

27 September 2021 from 09.00 to 11.00, meeting of the selection committee to evaluate the application files

28 September 2021, posting of partial results and submission of contestations by 14.00

29 September 2021, resolution of contestations

30 September 2021, 13.00, posting of final results

Application File of Students Who Wish to Get Involved in the Project

The application file for the selection of pupils who wish to take part in the project must contain the following documents:

1. Application to join the project;
2. Europass CV;
3. Letter of application in English (essay expressing/motivating their wish to participate actively in the project, mentioning the advantages of participating in the project activities);
4. Recommendation from English teacher (language skills) and ICT teacher (digital skills);
5. Recommendation from the class teacher showing involvement in other projects, extra-curricular activities - evidence (diplomas, photos, etc.); recommendation related to discipline;
6. Written parental consent for the use of personal data and products of the project (photos, videos, personal work);
7. Commitment from parents for involvement in the project activities;
8. Certificate of good health from the family physician;
9. Certificate signed by the class teacher showing the overall average and grade point average from previous school years.

Application File of the Project Team Members

The application file contains the following documents:

1. Europass CV;
2. Letter of application;
3. Questionnaire for the constitution of the teaching staff team;
4. Declaration of consent;
5. Documents proving knowledge of English;
6. Proof of involvement in previous projects of any kind.